

# West Loop

AUTO BODY

**NAME:**  
**ADDRESS:**

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RO Nbr:	Estimate:	Manual		
Year:	Make:	Model:	Style:	Color:
VIN:	License:	Odometer:		
Customer Pay:	Serv Writer:	Ins. Adjustor:		
Date In:				
Target Date:				

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I hereby authorize the repair of the above vehicle as described in the attached Estimate/Repair Order. I agree this company is not responsible for loss or damage to this vehicle and/or loss of articles caused by fire, theft or any other cause beyond our control, or for any delays caused by the unavailability of parts or shipping delays. I also hereby grant permission to this company's employees to operate the above vehicle for the purpose of testing and/or inspection. To secure payment in the amount of the repairs thereto, an expressed MECHANIC'S LIEN on the above vehicle is acknowledged and I further agree to pay reasonable attorney's fee and court cost in the event legal action becomes necessary to enforce this contract. Old parts removed from vehicles will be junked unless otherwise instructed.

West Loop Auto Body will perform all repair work pursuant to the terms and limitations of this estimate. West Loop shall repair or replace any parts on the vehicle which it determines, in its reasonable professional judgement, are necessary to repair the vehicle. Because of the nature of collision repairs, the actual repairs performed by West Loop Auto Body may differ from the original estimate or those specified on an estimate prepared by an insurance company provider, however, that the cost of the actual repairs shall not exceed West Loop Auto Body's estimated repair costs by more than ten percent (10%) without your prior approval. If your repair requires the use of aftermarket body parts we can not guarantee them as to fit, alignment, or paint adhesion.

Due to the complexity of the repair, we are unable to always guarantee a specific delivery time. If the vehicle is removed from West Loop Auto Body before the authorized repairs are performed, a fee for all diagnostic work, vehicle handling, storage, towing, labor, refinishing and/or parts ordered will be made. In the event that the vehicle is determined to be a total loss or if West Loop Auto Body does not complete all repairs to your vehicle that it deems necessary, an administration fee of \$150.00 shall be assessed to your final bill for various administrative functions performed.

**TERMS:** The total amount of repair charges must be paid before the above vehicle can be released for delivery. If the insurance coverage is to be applied against partial, or total payment, I acknowledge that the insurance check/draft must be obtained by myself, or sent in advance by the insurance company prior to release of the repaired vehicle, as described.

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

This business is required to be licensed by the Illinois Secretary of State, pursuant to IL revised statutes chapter 951/2 Sec. 5-301. License number UDL 9714. Any complaints as to the

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**ADDRESS:**

RO Nbr:

Estimate:

Manual

quality of service obtained here may be brought to the attention of the Illinois Attorney General.  
Springfield IL 217-782-9020.

### SUPPLEMENTAL PAYMENT AUTHORIZATION:

I authorize any and all supplements payable direct to WEST LOOP AUTO BODY to act as POWER OF ATTORNEY to sign any payments for this repair (including supplements).

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

### REMOVAL OF PERSONAL ITEMS

I have removed any personal items from my vehicle. INITIALS \_\_\_\_\_

### TRANSFER OF VEHICLE

To expedite repair of my vehicle, I authorize West Loop Auto Body to transfer my vehicle between any of three West Loop locations. This includes either towing or driving the vehicle between locations, and allows the repairs to be completed, per the written estimate, at any of the locations.

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_